



Midsomer Norton Town Council

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Mayor: Cllr Gordon Mackay

Locum Clerk: Paul Russell

FINANCE & OPERATIONS COMMITTEE

Minutes of the Finance & Operations Committee meeting held on Monday 19th June 2023 at 6:00pm at the Council Chambers, The Hollies, Midsomer Norton.

MEMBERS PRESENT: Councillors J Griffiths (Chair), S Hughes, C Lucas, M Plant and L Robertson.

Committee noted the fire safety procedure and the Town Council's recording protocol.

Two Members of the Public were present. No matters were raised.

01/23 ELECTION OF CHAIR

Cllr Griffiths was nominated as Chair of the Committee. There being no other nominations Cllr Griffiths was duly appointed.

02/23 APOLOGIES FOR ABSENCE

All Members were present.

03/23 DECLARATIONS OF INTEREST

The following declaration of interest was made:

- Cllr Mackay: Sons are in Scouts.

04/23 TERMS OF REFERENCE

Committee considered the draft Terms of Reference. Following discussion it was **AGREED** to adopt the Terms of Reference subject to review and then ratification by Full Council.

It was noted that the Grants Policy required a review.

05/23 MINUTES

No previous minute to consider.

06/23 MONTHLY REPORTS

Committee **NOTED** the Monthly Financial Reports for May 2023.

07/23 GRANTS

Committee considered the following grant applications:

Football Club

Proposed: Cllr Mackay

Seconded: Cllr Robertson

Unanimous

Committee **RESOLVED** to award £600 to the Football Club.

Mini Police

Proposed: Cllr Plant

Seconded: Cllr Mackay

Unanimous

Committee **RESOLVED** to award £500 to the Mini Police project.

Scouts

Following consideration, the Committee agreed to invite the Scouts to attend the next meeting to provide further information and answer questions on the grant application submitted.

Trauma Breakthrough

Following consideration, the Committee agreed to invite Trauma Breakthrough to attend the next meeting to provide further information and answer questions on the grant application submitted.

HARP

Following consideration, the Committee considered that this application did not meet the current Grant Criteria.

08/23 INTERNAL AUDIT REPORT

Committee noted the Internal Audit Report and agreed to fully review the recommendations once the staffing situation at the Council had stabilised, as recommended in the report.

08/23 DATE OF NEXT MEETING

Committee noted that the next Committee meeting would be held on Monday 17th July 2023 commencing at 6pm.

There being no other business the Chair thanked members for their attendance and closed the meeting at 7:30pm

CHAIR:

DATE: