



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

Tel: 01761 418701

Email: townclerk@msn-tc.gov.uk

Mayor: Cllr Gordon Mackay

Locum Town Clerk: Peter Finnis

FINANCE & OPERATIONS COMMITTEE

Minutes of the Finance & Operations Committee meeting held on Monday 17th July 2023 at 6:00pm at the Council Chambers, The Hollies, Midsomer Norton.

MEMBERS PRESENT: Councillors J Griffiths (Chair), S Hughes, C Lucas, G Mackay, M Plant and L Robertson.

Also Present: Locum Town Clerk Peter Finnis, Admin Officer Jo Corbett

In Attendance: 5 members of the public. 2 members of the press

No members of the Public were present.

Committee noted the fire safety procedure and the Town Council's recording protocol.

09/23	<u>Apologies for absence</u> All Councillors were present.
10/23	<u>Declarations of Interest</u> The following declaration of interest was made: <ul style="list-style-type: none">Cllr Mackay: Sons are in Scouts.
11/23	<u>Exclusion of the Press and Public</u> Resolved: That the public be excluded during the discussion of item 20/23 on the grounds that they involve the likely disclosure of exempt information.
12/23	<u>Minutes</u> Resolved: That the Minutes of the Finance and Operations Committee held on Monday 19 th June 2023 be signed and adopted as a correct record, with the addition of Cllr Gordon Mackay to the list of members present.
13/23	<u>Monthly Reports</u>

	<p>Committee noted the Monthly Financial Reports for June 2023. Members requested reports with capital and revenue spend listed separately.</p> <p>Resolved: Town Clerk to work with Council HR and Governance Support to answer questions raised about the budget. Town Hall Project Manager Nicola Dyer to be invited to talk to Councillors about Phase 1 and 2 income and expenditure at an Extraordinary Meeting of the Council in August.</p>
14/23	<p><u>Grant Application</u></p> <p>Resolved:</p> <ul style="list-style-type: none"> Agreed in principle to award up to £5000 to 1st Midsomer Norton Scouts for roof repairs to the Scout Hut once further information has been provided about the date of commencement of work, how the project is being financed overall, and any shortfall in funding. To delegate to the Town Clerk in liaison with Cllr Griffiths the task of finalising determination of this grant request. <p>Proposed: Cllr Hughes Seconded: Cllr Richardson Unanimous</p> <ul style="list-style-type: none"> To invite Trauma Breakthrough to the next F&O meeting on 18th September 2023 to provide further information and answer questions on the grant application submitted and outline how Midsomer Norton residents may benefit.
15/23	<p><u>Terms of Reference</u></p> <p>Members considered the submission of the amended TORs to Council for approval and adoption.</p> <p>Resolved: Town Clerk to make agreed amendments and bring final document to Full Council on September 4th 2023.</p>
16/23	<p><u>Grant Policy</u></p> <p>Members considered the submission of the amended Grant Policy to Council for approval and adoption.</p> <p>Resolved: Town Clerk to make agreed amendments and bring final document to Full Council on September 4th 2023.</p>
17/23	<p><u>Community Trust Bench in Garden of Friendship</u></p> <p>Members discussed the placement of a bench in the Garden of Friendship.</p>

	Resolved: To permit the Community Trust Cultural Consortium to place a bench in the Garden of Friendship.
18/23	<u>Lawnmower</u> Members considered the quotes for lawnmowers. Resolved: To purchase a Hayter Osprey 46 Petrol Push Auto drive lawnmower for the Town Warden's use.
19/23	<u>Mining Figures</u> To consider whether to complete an asset transfer of two mining figures from The Somerset Miners' Welfare Trust to Midsomer Norton Town Council, and whether to add the two figures to the Town Council insurance. Resolved: To offer alternative Town Council owned sites for the figures to the Somerset Miners' Welfare Trust to enable the Town Council to maintain and insure them. If the Trust prefers the sites in the Hollies Garden and on the corner of South Road and Silver Street, to delegate to Cllr Hughes the task of liaising with the Trust and B&NES to secure the necessary permissions and insurance.
	<u>CONFIDENTIAL BUSINESS</u> In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 88 above refers)
20/23	<u>Arrangements to support Festive Events</u> Members considered proposals for Festive Events for the current year. Resolved: 1. To outsource such events to local groups, charities and foodbanks with the support of Town Council budgeted funding. 2. That, due to no capacity, no organisational tasks for such events should be undertaken by Council office staff. 3. To approach the Midsomer Norton Community Trust to explore their capacity to arrange and deliver such events. 4. To ask Men's Shed to provide a wooden kit for local children with funding of £100 from the Council. Reason for confidentiality – staffing implications.

Date of next Meeting

Committee noted that the next Committee meeting would be held on Monday 18th September commencing at 6pm.

There being no other business the Chair thanked members for their attendance and closed the meeting at 7:35pm.

CHAIR:

DATE:

DRAFT