



Midsomer Norton Town Council

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Mayor: Cllr Gordon Mackay

Town Clerk: Katie Mason

FINANCE & OPERATIONS COMMITTEE

Minutes of the Finance & Operations Committee meeting held on Monday 18th September 2023 at 6:00pm at the Council Chambers, The Hollies, Midsomer Norton.

Members Present: Cllrs Lynda Robertson, Martyn Plant, Gordon Mackay, Shaun Hughes and Charlotte Lucas

Also Present: Locum Town Clerk Peter Finnis, Town Clerk Katie Mason and Deputy Town Clerk Kate Egan.

Cllr Jemma Griffiths had sent her apologies so Cllr Lynda Robertson proposed Cllr Gordon MacKay as Chair for this meeting, this was seconded by Cllr Martyn Plant and unanimously agreed.

Public Question Time – Informal session

There was one member of the press in attendance and one member of the press. No public questions were raised.

The formal meeting started at 6.18pm and items were taken out of order from the agenda

21/23 APOLOGIES FOR ABSENCE

Cllr Jemma Griffiths

22/23 DECLARATIONS OF INTEREST

There were no declarations of interest or requests for dispensation.

28/23 GRANT APPLICATIONS

Trauma Breakthrough – grant application for £5,000. The applicant attended the meeting and addressed the committee in support of the application.

RESOLVED to award a lower amount of £1,000 but the applicant was also invited to submit a further application later on in the financial year.

Cllr Charlotte Lucas joined the meeting at 6.35pm

Silver Street Local Nature Reserve – grant application for £500

RESOLVED to refuse the grant application, they will asked if they could approach the Town Trust instead.

Somerset Youth Theatre – grant application for £2,000

This was deferred to the next meeting as further information was requested.

23/23 MINUTES

Following a slight amendment, it was

RESOLVED to accept the minutes of the Finance and Operations Committee held on the 17th July as a true record, these were signed and dated by the Chair of the meeting.

There was an error on the agenda and items numbers 24 and 25 were missed

26/23

MONTHLY REPORTS

The Committee noted the monthly reports from Rialtas and the Month by Month Comparison and requested the spreadsheets are forwarded in future.

27/23

APPROVAL OF PAYMENTS

RESOLVED to approve the Schedule of Payments for June 2023 for purchases over £250.00 and purchases under £250.00

29/23

REVIEW OF POLICIES

RESOLVED for the Standing Orders, Financial Regulations and Code of Conduct to be presented to the Full Council for approval and adoption.

30/23

ASSISTANCE WITH EXPENDITURE OF WECA GREEN RECOVERY GRANT

This was deferred pending further information.

31/23

CHRISTMAS EVENTS UPDATE

Cllr Martyn Plant gave a verbal update.

32/23

URGENT MATTERS

RESOLVED to add Cllrs Tim Wells, Martyn Thatcher, Charlotte Lucas and Kate Egan (Deputy Town Clerk and RFO) to the bank mandate as signatures and online access.

Date of Next Meeting

The next Committee meeting will be held on Monday 16th October 2023 commencing at 6pm.

Meeting closed 7.16pm