



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
Phone: 01761 418701 Email: townclerk@msn-tc.gov.uk
Mayor: Councillor Gordon Mackay Town Clerk: Katie Mason

1 - Present

Cllrs Martyn Plant (Chair), Lynda Robertson, Gordon MacKay and Shaun Hughes

Also in attendance Katie Mason (Town Clerk) and Kate Egan (Deputy Clerk and RFO)

The meeting started at 7.13pm

2 - Public Session

This section (at the Chair's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

There were no members of the public or press in attendance.

3 - Apologies for Absence

Cllrs Cheryl Scott and Charlotte Lucas

4 - Declarations of Interest and Dispensations

1. Members to declare any interests which are not currently entered in the member's register of interests or he/she has not notified the Monitoring Officer of it.
2. To receive written requests for dispensation for disclosable pecuniary interests.
3. To grant any request for dispensation as appropriate.

Decision: There were no declarations of interest or requests for dispensations from the Councillors

5 - Confirm Previous Minutes

Proposal to confirm the Minutes of the Finance and Operations Committee Meetings held on 19th February 2024

Decision: The Committee RESOLVED that the minutes from the Finance and Operations Meeting held on 19th February be accepted as a true record and were signed and dated by the Chair.

6 - Approval of Payments and Signature of the Monthly Bank Reconciliation

Proposal to approve and sign the Monthly Bank Reconciliation and note the Monthly Reports

Decision: The Committee RESOLVED to approve the Monthly Bank Reconciliations, these were signed by the Chair and the RFO. The Payment List was noted.

7 - Proposal to Move Money from the Ear Marked Reserves and Create New Ones

Proposal to move money from the current Ear Marked Reserves into General Reserves and Create New Ones.

Decision: The Committee RESOLVED to move money from the Ear Marked Reserves into the General Reserves and Create two new Ear Marked Reserves

8 - Policies

To review the following policies and recommend them to the Full Council for approval and adoption

- Dispensation Policy

Decision: The Committee RESOLVED to recommend the Dispensation Policy be approved and adopted by the Town Council, this will be taken to the full Council Meeting at the beginning of April.

9 - Exclusion of the Press and Public

Proposal under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Decision: The Committee RESOLVED that under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10 - Annual Rent from the Allotment Association for 2025-2026

Proposal to agree the annual rent from the allotment association for 2025-2026. The legal requirement is to give 12 months' notice to allotment users for any increase.

Decision: A figure will be recommended to Full Council for approval in April, once further research into the running costs has been obtained.

11 - Date of Next Meeting

The next Finance and Operations Committee Meeting will be held on Monday 15th April 2024 commencing at 7.00pm

The meeting closed at 7.38pm