



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ
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Mayor: Cllr Lynda Robertson Town Clerk: Donna Ford PSLCC

Minutes of the Finance and Operations Committee held remotely via Zoom,
Midsomer Norton on Tuesday 13th July 2021
Commencing at 5.00pm

Present: Chair of Committee: Councillor Brian Lawrence
Town Mayor: Councillor L Robertson
Deputy Mayor: Councillor M Moxham
Councillor M Evans
Councillor C Griffiths
Councillor G Mackay
Councillor S Plumley
Councillor R Robertson

Also Present:

Town Clerk: Donna Ford Administrator
Joanne Corbett: Administrator

All decisions will go to the next meeting of Full Council on Monday
6th September 2021 (or later face to face meeting if applicable) for ratification.

In accordance with the Schedule of Delegation approved by Town Council on 5th May
2021, the Town Clerk is required to exercise delegated power in consultation with
the members of the committee to make decisions on the following items:

6 Bus Shelter Repairs

Members considered the quotes for repairs to the bus shelter at Station Road.

RECOMMENDATION:

To remove the bus shelter at Station Road and monitor any communication
received.

7 Employment of Drone Company for Local Events

Members considered the quotes for Drone operators for local events.

RECOMMENDATION:

To appoint Vistaworx to film the Remembrance day Parade on the 14th November.

8 Naming of The Island

Members considered the request for naming the Island.

RECOMMENDATION:

That the Island name remains unchanged. Myers may be used as a street name or used on a plaque in the future.

9 **Royal British Legion Garden of Remembrance**

Members considered the proposal from the Royal British Legion for a Garden of Remembrance.

RECOMMENDATION:

To create a Garden of Remembrance. That a working party be formed to research a possible site for a Garden of Remembrance, comprising of Councillors L Robertson and R Robertson.

10 **Memorial and General Tree Planting Opportunities**

Members considered the report about memorial trees and general tree planting opportunities.

RECOMMENDATION:

The reported is noted. To check the Memorial Tree Policy for mention of a maintenance contribution.

11 **Town Park Signage Strategy**

Members considered the Town Park signage strategy.

RECOMMENDATION:

Members recommend to the Clerk that the £7,500 secured from the Welcome Back Fund is match funded, and a limit of £15,000 set to purchase the signage for the Town Park. The plan for signage was noted. White lettering to be used. A sign/noticeboard for the amphitheatre to be added to the number of signs.

12 **Midsomer Norton Life**

Members considered the responses to the Midsomer Norton Life Magazine survey.

RECOMMENDATION:

To form a Media and Communications working party to look at future publications. Initially comprising of Councillors C Griffiths, Gordon M and Richard R. Other Councillors to be consulted to see if they would want to join the working party.

13 **Community Grant Applications**

Members considered the grant application from the following:

- SWAN Advice Network.
- Bath Play Area.

RECOMMENDATION:

To award the full amount of £800 to Bath Play Area. Dates to be forwarded to Councillor S Plumley who will attend one of the sessions to observe. To seek more details from SWAN Advice Network. The previous grant money awarded does not appear to have been spent.

14 Councillor Courses

Members considered the Councillor Courses hosted by ALCA.

RECOMMENDATION:

Members informed the Clerk that Councillors M Evans, L Robertson, and R Robertson wish to attend the finance course on Tuesday 20th July at 6.30pm.

15 The Queens Platinum Jubilee 2022

Members considered the celebrations for the Queens Platinum Jubilee in 2022.

RECOMMENDATION:

To form a Jubilee working party. This working party to take the lead in contacting other organisations, to work together to make plans for the Jubilee. Comprising of Councillors M Moxham, R Robertson, L Robertson, S Plumley and G McKay.

Meeting ended at 7:21pm