



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ
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Mayor: Cllr Lynda Robertson Town Clerk: Donna Ford PSLCC

Minutes of the Full Council meeting held in the Assembly Room at the Town Hall on Monday 7th February 2022, commencing at 7.00pm

Present:

Town Mayor:	Councillor L Robertson
Deputy Mayor:	Councillor M Moxham
Councillors:	Councillor L Clement
	Councillor M Evans
	Councillor C Griffiths
	Councillor B Lawrence
	Councillor G Mackay
	Councillor Peter Moccock
	Councillor Steve Plumley
	Councillor R Robertson

Also Present:

Town Clerk:	Donna Ford
Administrator:	Joanne Corbett

In Attendance:

- One member of the public
- One member of the press

Public Question Time

No questions received from members of the public.

51	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Apologies were received from Councillor S Graham who was at work.</p> <p>The apologies were noted.</p>
52	<p><u>Mayor's Announcements</u></p> <p>The Mayor gave a verbal report covering the points below:</p> <ul style="list-style-type: none">• A meeting about changes at Welton Bag mentioned the possibility of having a convenience store and a wider path.• Several Councillors attended training in Charing meetings which they found very useful.• Welton Village Group have recommenced meetings. <p>The Deputy Mayor reported that:</p> <ul style="list-style-type: none">• There has been some vandalism of the wall at the entrance of the Town Park. We have the pieces of the wall to make the repairs.• The water to clean the War Memorial will come from one of the shops nearby.• The repair work at the end of the river is ongoing.

53	<p><u>Town Clerks Report</u></p> <p>Members received the Clerk's Report for reference. The report was noted.</p>
54	<p><u>Declarations of interest</u></p> <p>There were no Declarations of Interest received.</p>
55	<p><u>Exclusion of the Press and Public</u></p> <p>Items 66 - 71 required the Public and Press to be excluded from the meeting.</p>
56	<p><u>Minutes</u></p> <p>Resolved: That the Minutes of the Meeting of the Midsomer Norton Town Council held on Monday 6th December 2021 be signed and adopted as a correct record.</p>
57	<p><u>Town Hall Transformation</u></p> <p>Sean Redmond from ph3 design gave a presentation about the architectural plans for Phase 1 of the Town Hall. Councillor Mike Moxham asked about the possibility of including a disabled toilet large enough to accommodate a mobility scooter.</p> <p>Members reviewed and considered the Procurement Strategy.</p> <p>Resolved: That the Procurement Strategy be approved and signed off.</p> <p>Members reviewed and considered the Detailed Design for Phase 1.</p> <p>Resolved: That the Detailed Design for Phase 1 be approved and signed off.</p> <p>Members reviewed and considered the Town Hall Procurement agreement/documents to formalise the procurement process/cashflow.</p> <p>Resolved: That the Town Hall Procurement agreement be approved and signed off.</p>
58	<p><u>To receive Verbal Reports from the Town Councils Standing Committees</u></p> <p>The Planning Committee advised that it was 'business as usual'. The Finance & Operations Committee reported verbally:</p> <ul style="list-style-type: none"> • A number of grants that have been awarded • Funding from B&NES for works due on the Town Hall have been included in the spend for Phase 1. The outstanding works will be completed as part of Phase 1.

59	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>Councillor L Robertson attended a HSHAZ (High Street Heritage Action Zone) meeting and reported that a website is being created to inform the public about the Heritage work (www.yourmidsomernorton.co.uk)</p> <p>Cllr M Evans is waiting for a date for the next Enterprise Zone stakeholders meeting.</p>
60	<p><u>Budget 2022-2023</u></p> <p>Members considered the budget proposal from the Finance & Operations Committee for the 2022-23 budget.</p> <p>Resolved: To accept the proposal from the Finance and Operations Committee for the 2021-2022 Budget.</p>
61	<p><u>Midsomer Norton Town Council Precept 2022 - 2023</u></p> <p>Members considered a recommendation to Full Council of the precept figure.</p> <p>Resolved: To accept the recommendation of the precept figure of £435,495 for 2022/2023 which represents a 3.7% increase on a Band D Council Tax property which equates to an increase of £3.77 per year (£0.07 per week).</p>
62	<p><u>Midsomer Norton Town Council Precept Leaflet 2022 – 2023</u></p> <p>Members reviewed the draft Precept leaflet.</p> <p>Resolved: To remove mention of the newsletter and Town Twinning and then agree the final version to be published on the B&NES Council web site.</p>
63	<p><u>Loan Application</u></p> <p>Members considered the Public Works Loan Board application to fund any shortfall for the Town Hall Transformation project.</p> <p>Resolved: To proceed with the loan application for £1.5 million from the Public Works Loan Board to the Department for Communities and Local Government through Avon Local Councils' Association. That the terms of any loan should be for £1,500,000 over a period of 50 years. That the Council confirms that the annual repayment cost of £48,904 per annum should be added to future budgets. It is not intended to increase the council tax precept for the purpose of the loan repayments.</p>
64	<p><u>Garden of Friendship</u></p> <p>Members considered the additional works to the Garden of Friendship at a cost of £12,356.98.</p>

	<p>Resolved: To approve the additional works and give delegated powers to the Town Clerk.</p>
65	<p><u>Town Mayors Handbook</u></p> <p>Members considered adopting the Mayor's Handbook.</p> <p>Resolved: To adopt the Mayor's Handbook.</p>
	<p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 42 above refers).</p>
67	<p><u>Principles of Safe Handling and Application of Pesticides Level 2</u></p> <p>Members considered the Town Warden completing the Principles of Safe Handling and Application of Pesticides Level 2 course.</p> <p>Resolved: That the Town Warden should complete the course.</p>
68	<p><u>Primrose Contract</u></p> <p>Members reviewed the contract and contract end date.</p> <p>Resolved: To extend the contract with Primrose Garden Maintenance for a further two years.</p>
69	<p><u>Stonebarn Contract Horticultural Services</u></p> <p>Members reviewed the contract and considered going out to tender or extending with the contractor.</p> <p>Resolved: To extend the contract with Stonebarn Landscapes for a further two years.</p>
70	<p><u>Stonebarn Landscapes – River</u></p> <p>Members reviewed the contract and considered going out to tender or extending with the contractor.</p> <p>Resolved: To extend the contract with Stonebarn Landscapes for a further two years.</p>
71	<p><u>Street Marshall Tender</u></p> <p>Members considered the tenders received for the Street Marshal contract.</p> <p>Resolved: To rollover a monthly contract with RS Security. To go out to tender again. To ask RS Security to focus on areas of the town where there is a lot of</p>

	broken glass and mess on the pavements, particularly outside some public houses.
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Meeting ended at 8:30 pm

Signed:



Dated:

7/3/2022