



1 - Midsomer Norton Town Council - Full Council Meeting

Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ

Phone: 01761 418701 Email: townclerk@msn-tc.gov.uk

Mayor: Cllr Gordon Mackay Town Clerk: Katie Mason

2 - Present

Cllrs Lynda Robertson, Martyn Plant, Shaun Hughes, Tim Wells, Gordon Mackay (Chair), Mike Moxham and Charlotte Lewis

Also in attendance Katie Mason (Town Clerk), Kate Egan (Deputy Clerk), Jo Corbett (Office Manager) and six members of the public.

3 - Fire Safety – Evacuation Procedure / Recording Protocol

Cllr Gordon Mackay welcomed everyone to the meeting and gave out a verbal fire safety procedure and the recording protocol.

4 - Items

1) Apologies.

Cllr Cheryl Scott

2) Any Planning Comments

24/01162/FUL Erection of 2no. 1 bed dwellings. Land Rear of 62, High Street, Midsomer Norton. **Recommendation** The Council recommended the decision is left to the Planning Officer, although there were concerns about the demolition, the lack of information and the future use of the site

24/01161/DEM Large brick-built building in mixed use (for Class B8 storage and distribution; Class E(g) light industrial with ancillary offices and Class E(a) ancillary retail); separate free standing workshop building (metal cladding) to rear of the site; two freestanding garages (sales samples) on site frontage. St Barnabas Yard, Radstock Road, Midsomer Norton. **Recommendation** The Council recommended the decision is left to the Planning Officer, although there were concerns regarding parking and whether it would put pressure on parking on the High Street.

Cllr Charlotte Lucas joined the meeting at 7.16pm

3) Decision on the strategy to recruit the new Town Clerk following recommendations from the staffing committee.

The Council **RESOLVED** to approve the following recommendations from the Staffing Committee

- Appoint a Locum Clerk on a part-time basis.
- Deputy Clerk to increase her hours and become Acting Town Clerk until a Locum Clerk is in place.
- Appointment of an independent person to carry out an investigation across the board.
- Change the job advertisement for an Office Administrator from a 12-month contract to a permanent position.
- Recruitment of the new Town Clerk to be deferred until the investigation has been completed.
- Training to be carried out across the board, especially for the Chair of the Council, Chairs of the Committees, focusing on Civility and Respect and HR.

5 - Date of Next Meeting

The next Full Council Meeting will be held on Monday 15th May commencing at 7pm.