

Finance and Operations Committee Meeting

Midsomer Norton Town Council

Agenda

|| - Midsomer Norton Town Council - Finance and Operations Committee Meeting



Midsomer Norton Town Council
Council Offices, The Town Hall, The Island, Midsomer Norton,
BA3 2HQ
Phone: 01761 418701 Email: deputyclerk@msn-tc.gov.uk

|| - Summons

You are hereby summoned to attend a meeting of Midsomer Norton Finance and Operations Committee for the purpose of transacting the following business. The meeting will be held on **Monday 20th May at 7.00pm** in the Council Chambers, The Hollies, High Street, Midsomer Norton.

Kate Egan
Acting Town Clerk

|| - Fire Safety - Evacuation Procedure / Recording Protocol

The fire escapes can be found at both ends of the Hollies Chamber, there is no fire alarm drill scheduled. On the sounding of an alarm all personnel are to evacuate into the Hollies Car Park.

The Council, members of the public and the press may film/record/photograph for live and/or subsequent broadcast this meeting only when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not to be included in the filming/recording/photographing.

1 - Election of Chair for the Finance and Operations Committee *For Decision*

Proposal to elect the Chair of the Finance and Operations Committee for the next year.

Signature on the Acceptance of Office Form

2 - Apologies for Absence

3 - Public Session

This section (at the Chair's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

4 - Declarations of Interest and Dispensations

1. Members to declare any interests which are not currently entered in the member's register of interests or he/she has not notified the Monitoring Officer of it.
2. To receive written requests for dispensation for disclosable pecuniary interests.
3. To grant any request for dispensation as appropriate.

5 - Confirm Previous Minutes

To confirm the Minutes of the Finance and Operations Committee Meetings held on 15th April 2024

6 - Approval of Payments and Signature of the Monthly Bank Reconciliation

*For
Decision*

Proposal to approve and sign the end of year Bank Reconciliation, note the end of year budget review and Payments made during April 2024.

7 - Date of Next Meeting

The next Finance and Operations Committee Meeting will be held on Monday 17th June 2024 commencing at 7.00pm