

Minutes

Full Council Meeting 13<sup>th</sup> May starting at 7.11pm

Midsomer Norton Town Council



## Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ

Phone: 01761 418701 Email: [townclerk@msn-tc.gov.uk](mailto:townclerk@msn-tc.gov.uk)

Mayor: Cllr Martyn Plant Acting Town Clerk: Kate Egan

### 1 - Present

Cllrs Shaun Hughes, Charlotte Lewis, Gordon Mackay, Martyn Plant (Chair), Lynda Robertson, Deborah Thatcher, Tim Wells

Also in attendance Kate Egan (Acting Town Clerk) and Jo Corbett (Office Manager)

### 2 - Public Question Time

This section (at the Chair's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

There was one member of the public in attendance and no members of the press.

### 3 - Apologies

Cllr Mike Moxham

### 4 - Declarations of Interest

1. Members to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
2. To receive written request for dispensation for disclosable pecuniary interests
3. To grant any request for dispensation as appropriate

**Decision:** There were no declarations of interest of requests for dispensation.

### 5 - Confirm Previous Minutes

To approve the Minutes of the Town Council Meeting held on 8th April 2024 and the Extra Ordinary Meeting held on 23rd April 2024.

**Decision:** The Council RESOLVED to accept the minutes from the Town Council Meeting held on 8th April and the Extra Ordinary Meeting held on 23rd April as a true record, these were signed and dated by the Chair.

### 6 - Work at West Clewes

Proposal to accept the quote to install an aerated grid at West Clewes for either £5988.44 + VAT or £6510.65 + VAT or lay gravel for approx cost £100.

**Decision:** The Council RESOLVED to approve the quote to purchase a tonne of gravel to be spread over the affected area at a cost of £100.

## 7 - Strategy Day

Proposal to appoint a consultant to work alongside the Council for a day to write a Town Council Strategy, this would ideally take place on a Saturday.

Quotes from specialists to follow.

**Decision:** The Council RESOLVED to appoint Council HR and Governance Support to prepare a bespoke questionnaire for evidence gathering at a cost of £600, hold a Visioning Day (date yet to be arranged) at a cost of £600 plus prepare a report with the conclusions of the visioning day for the Council to consider at a cost of £1200.

## 8 - Roller Disco

Proposal for roller disco sessions to be held in the Somer Centre, the first of which to be held in June (date tbc).

**Decision:** The Council RESOLVED that this did fall under the remit of the Town Council and the information would be passed to the Community Trust.

## 9 - West Local - Bus Service

WESTLocal is a £2 million fund set up by the West of England Mayoral Combined Authority and North Somerset Council which aims to help communities design and run local bus services tailored to their specific needs. A webinar was available on Tuesday 7th May for Councillors to listen to.

Does Midsomer Norton Town Council wish to engage with this initiative?

**Decision:** The Council RESOLVED to engage with WESTLocal and an expression of interest will be submitted.

## 10 - Clerk's Report

- The Town Council is now able to co-opt a Town Councillor following the resignation of Cllr Alun Pughe as there were no requests for an election.
- 2 councillor vacancies for co-option [Town Councillor Vacancy – Midsomer Norton Town Council \(msn-tc.gov.uk\)](#)
- [Grant Applications – Deadline noon – 10 June 24 – Midsomer Norton Town Council \(msn-tc.gov.uk\)](#)
- Wellow Brook Walk - BART (Bristol Avon River Trust) and SVR (Somer Valley Rediscovered) Wellow Brook Walk proposals - update
- Town Hall - update
- Assembly rooms - update
- Office administrator recruitment - update
- D Day commemorations - update
- May Day celebrations
- Investigation tenders
- Town Trust matters
- CCTV - update
- Town Park path works

## 11 - Correspondence received

- May Bulletin from the Royal British Legion - forwarded 24th April 2024

## **12 - Exclusion of the Press and Public**

Proposal under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**Decision:** The Council RESOLVED that under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

## **13 - Lease for the Allotment**

Proposal to approve the alternative proposal from the Allotment Association regarding the lease and annual rent for the allotments.

**Decision:** The Council requested further information so this was passed to the Allotment Working Party and this will be brought back at a later date.

## **14 - Appointment of Locum Clerk and Independent Person**

Proposal to appoint a Locum Clerk and the Independent Person to carry out the investigation as agreed at the meeting on 23rd April.

**Decision:** The Council RESOLVED to appoint Lee Jakeman from Local Government Resource Centre as the Locum Town Clerk and Proper Officer. The Council RESOLVED Council HR and Governance Support to carry out the investigation on the Town Council

## **15 - Date of Next Meeting**

The next Full Council Meeting will be held on Monday 3rd June commencing at 7pm.

Meeting closed 8.43pm