



Midsomer Norton Town Council

Planning Committee - Terms of Reference

- a) **Purpose of the Committee** - To respond to the unitary authority on all submitted planning applications, land use, and highways pertaining to the Parish of Midsomer Norton.
- b) **Membership** – the Committee shall comprise 5 Members and the Chair and Vice Chair of Council ex officio. A quorum is 3.
- c) **Frequency of Committee Meetings** – Meetings are held three monthly unless a request to consider a planning application has been made by a member of the committee. Planning applications are forwarded upon receipt to committee members.
- d) **Topics** –
 - To respond to the unitary authority on all submitted planning applications and to raise objections and make comments where necessary.
 - To consider the Unitary Authorities proposals for the Local Plan and to consult the electorate and make representations as necessary.
 - To select from its membership an appropriate person or persons to represent the Council at site meetings and public enquiries to represent the Council's previously agreed views.
 - Ensuring all Committee members receive appropriate training on planning issues.
- e) **Decision Making (delegated powers)** - To respond to all matters relating to land use, planning, and highways.

Adopted: -13th May 2024