



Midsomer Norton Town Council
Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
Phone: 01761 418701 Email: townclerk@msn-tc.gov.uk
Mayor: Councillor Martyn Plant Locum Town Clerk: Lee Jakeman

1 – Present

Cllrs Charlotte Lucas, Lynda Robertson, Martyn Plant (Chair), Gordon MacKay, Deborah Thatcher, Tim Wells, Shaun Hughes and Wendy Gregory

2 – Welcome

The Chair Welcomed everyone to a full Town Council Meeting of Midsomer Norton Town Council and introduced the Locum Clerk Lee Jakeman. The Evacuation Procedure and Recording Protocol was read out.

3 – Apologies

Cllr Cheryl Scott

4 – Declarations of Interest

1. Members to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
2. To receive written request for dispensation for disclosable pecuniary interests
3. To grant any request for dispensation as appropriate

Decision: There were no declarations of interest or requests for dispensation.

5 - Public Question Time

This section (at the Chair's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

There were three members of the public in attendance.

The Council **RESOLVED** to suspend the standing orders at 7.03pm to allow members of the public to speak.

A thank you was given to everyone who put on the music festival.

The Council **RESOLVED** to reopen the meeting at 7.04pm

A proposal was put forward to move items 12, 13 and 14 to the top of the agenda, the motion was not carried.

6 - Confirm Previous Minutes

To confirm the Minutes of the Annual Town Council Meeting held on 13th May 2024 and the Town Council Meeting held on 13th May.

Decision: Following some minor corrections the Council **RESOLVED** to accept the minutes from the Annual Council Meeting and the Full Council Meeting held on 13th May as a true record, these were signed and dated by the Chair.

7 - Co-Option of Town Councillor

Proposal to co-opt a Councillor to the Town Council.

Decision: The Council **RESOLVED** to suspend the Standing Orders at 7.12pm to allow Wendy Gregory to speak as to why she would like to join the Town Council. The Council **RESOLVED** to reopen the meeting at 7.15pm.

The Council **RESOLVED** Wendy Gregory be co-opted as a Town Councillor for Midsomer Norton Town Council, this was proposed by Cllr Lynda Robertson and seconded by Cllr Deborah Thatcher.

Wendy Gregory signed the acceptance of office form and was welcomed to the Town Council.

8 - Approval of the Annual Governance and Accountability Return 2024

1. To approve and sign the Bank Reconciliation as at 31st March 2024
2. To note the Internal Audit Report
3. To approve the Annual Governance Statement of 2023/2024 from the Annual Return
4. To approve the Accounting Statement of 2023/2024 from the Annual Return
5. To note the Notice of Public Rights and Publication of Unaudited Governance and Accountability Return. The dates will run from Tuesday 11th June until Monday 22nd July.

Decision: The Council **RESOLVED** to approve and sign the Bank Reconciliation as at 31st March 2024

The Council noted the Internal Audit Report

The Council **RESOLVED** to approve the Annual Governance Statement of 2023/2024 from the Annual Return

The Council **RESOLVED** to approve the Accounting Statement of 2023/2024 from the Annual Return

The Council noted the Notice of Public Rights and Publication of Unaudited Governance and Accountability Return would run from Tuesday 11th June until Monday 22nd July.

9 - Election of Councillors to form the Management Committee for the Recreation Trust

Proposal to elect four Councillors to form the Management Committee for the Recreation Trust for 2024-2025

Decision: The Council **RESOLVED** to appoint Cllrs Lynda Robertson, Martyn Plant, Tim Wells and Charlotte Lucas as the Management Committee for the Recreation Trust.

10 - Categories for the Civic Awards in December

Proposal to approve the various categories for the Civic Awards to be held in December.

Decision: The Council **RESOLVED** to have nine categories for the Midsomer Norton Civic Awards.

The categories are - Young Person of the Year for under 25's, Person of the Year for over 25's, Lifetime Achievement award for outstanding long-term service of the community, Community Youth Group of the Year, Community Group of the Year, Community Volunteers of the Year, Mayors Award, Environmental Award and Sports Achievement of the Year.

11 - Christmas Tree

Proposal to reappoint Fine Pines for December 2024 to install and decorate the Christmas Tree to be located in the Hollies Garden at a cost of £3,500 + VAT. Due to access problems Fine Pines are the only company who have dealt with the practicalities of installing the Christmas Tree in the Hollies.

Decision: The Council **RESOLVED** to appoint Fine Pines to install and decorate the Christmas Tree for 2024 at a cost of £3,500 + VAT

12 - Mayor's Announcements

Cllr Martyn Plant as the Mayor gave a verbal update on the music festival, art trail currently in shop windows, how the roadworks are affecting local businesses, petitions for the parking charges and the sad passing of Mike Moxham and his contribution to the council.

13 - To note reports from the following Committees and to ratify any actions

To receive an update from the Chairs of the following Committees

Finance and Operations Committee - The May meeting was not quorate so the following items require approving

1. Approval and signature of the Bank Reconciliation as at 30th April 2024
2. To approve the monthly payments for April
3. To note the budget review for the financial year 2023-2024

Planning Committee - April and May meeting had been cancelled.

Decision: The Council **RESOLVED** to approve the Bank Reconciliation as at 30th April 2024. The Council **RESOLVED** to approve the payments for April. The Council noted the budget review for the financial year for 2023-2024

14 - Clerks Report

- The Town Council were very sad to hear that Councillor Mike Moxham has passed away, he had been a Councillor for over ten years, supporting the Council and will be sadly missed.
- Public Spaces Protection (PSPO) Consultation for Midsomer Norton. The consultation goes live on the 28th of May. The intention is to review the orders for a further three years. **Update** The consultation has been postponed until after the general election.
- WESTLocal - Following the request at the last meeting to submit an expression of interest, questions were submitted to Councillors for answers, but due to the short time scale no replies were received. The deadline was 31st May for schemes to start in September. Applications can still be submitted after the deadline, but it depends on how funding is remaining.

15 - Date of Next Meeting

The next Full Council Meeting will be held on Monday 1st July commencing at 7pm.

Meeting closed 7.55pm