



**Midsomer Norton Town Council**  
Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ  
Phone: 01761 418701 Email: [townclerk@msn-tc.gov.uk](mailto:townclerk@msn-tc.gov.uk)  
Mayor: Councillor Martyn Plant Locum Town Clerk: Lee Jakeman

### **1 - Election of the Chair of the Finance and Operations Committee**

Proposal to appoint a Chair for 2024-2025 for the Finance and Operations Committee.

**Decision:** The Committee **RESOLVED** Cllr Martyn Plant be appointed as Chair of the Finance and Operations Committee for 2024-2025. This was proposed by Cllr Deborah Thatcher and seconded by Cllr Shaun Hughes.

### **2 - Welcome**

Cllr Martyn Plant as the Chair of the Finance and Operations Committee welcomed everyone to the meeting.

### **3 - Present**

Cllrs Deborah Thatcher, Martyn Plant, Shaun Hughes, and Cheryl Scott

### **4 - Apologies for Absence**

Cllr Charlotte Lucas

### **5 - Public Session**

This section (at the Chair's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

There were two members of the public in attendance.

### **6 - Declarations of Interest and Dispensations**

1. Members to declare any interests which are not currently entered in the member's register of interests, or he/she has not notified the Monitoring Officer of it.
2. To receive written requests for dispensation for disclosable pecuniary interests.
3. To grant any request for dispensation as appropriate.

**Decision:** There were no declarations of interest or dispensations from the Councillors.

## **7 - Confirmation of Previous Minutes**

Proposal to approve the previous minutes from the meeting held on 18th March 2024.

**Decision:** The Committee **RESOLVED** to approve the minutes from the Finance and Operations Committee held on 18th March 2024 as a true record, these were signed and dated by the Chair.

## **8 - Approval of payments and signature of the monthly bank reconciliation.**

1. Proposal to approve and sign the Bank Reconciliation as at 31st May 2024
2. Proposal to approve the payment list for May.
3. To note the Income & Expenditure Report for May 2024.

**Decision:** The Committee **RESOLVED** to approve the Bank Reconciliations as at 31st May 2024, they were signed by the Chair of the Finance and Operations Committee and the RFO.

The Committee **RESOLVED** to approve the Payment List for May 2024.

The Committee noted the Income and Expenditure report for May 2024.

## **9 - Date of Next Meeting**

Next Finance and Operations Committee Meeting to be held on Monday 15th July 2024

Meeting closed 7.10pm