



Midsomer Norton Town Council
Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
Phone: 01761 418701 Email: townclerk@msn-tc.gov.uk
Mayor: Councillor Martyn Plant Locum Town Clerk: Lee Jakeman

1 - Present

Cllrs Cheryl Scott, Martyn Plant (Chair) and Deborah Thatcher

2 - Apologies for Absence

Cllrs Shaun Hughes and Charlotte Lucas

3 - Welcome

Cllr Martyn Plant as Chair of the Finance and Operations Committee welcomed everyone to the meeting.

4 - Public Session

This section (at the Chair's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

There was one member of the public in attendance.

5 - Declarations of Interest and Dispensations

1. Members to declare any interests which are not currently entered in the member's register of interests or he/she has not notified the Monitoring Officer of it.
2. To receive written requests for dispensation for disclosable pecuniary interests.
3. To grant any request for dispensation as appropriate.

There were no declarations of interest or requests for dispensations.

6 - Confirmation of Previous Minutes

Proposal to approve the previous minutes from the meeting held on 17th June 2024.

Decision: The Committee RESOLVED to approve the minutes from the Finance and Operations Committee held on 17th June 2024 as a true record, these were signed and dated by the Chair.

7 - Remembrance Day - Sunday 10th November 2024

Proposal for the Council to cover the cost of the Band leading the parade on Sunday 10th November 2024.

Decision: The Committee RESOLVED that the Town Council would cover the cost of the Band leading the parade on Remembrance Day on Sunday 10th November 2024

8 - Removal of the old Town Council Website

Proposal to stop the monthly hosting with SoVision for www.midsomernortontowncouncil.co.uk.

Decision: The Committee RESOLVED to stop the monthly hosting for www.midsomernortontowncouncil.co.uk but to keep the domain name. A copy of the website will also be requested and this will be kept in a secure place.

9 - Phone Contracts for Staff

Proposal for the Council to approve phone contracts for all members of staff.

Decision: The Committee RESOLVED to allocate a budget of £5,000 over three years for mobile phones and give delegation to the Town Clerk to approve the Contract.

10 - Approval of payments and signature of the monthly bank reconciliation.

1. Proposal to approve and sign the end of year Bank Reconciliation,
2. Approve the payments made during June 2024
3. To note the three month budget review
4. To note the expenditure on the Town Hall Refurbishment which also includes a report from the Midsomer Norton High Street Regeneration Steering Group.

Decision: The Committee RESOLVED to approve the Bank Reconciliations for June 2024.

The Committee RESOLVED to approve the payments for June 2024

The Committee NOTED the three month budget review

The Committee NOTED the expenditure on the Town Hall Refurbishment

11 - Exclusion of the Press and Public

Proposal under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Decision: The Committee RESOLVED that under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12 - Contract with Local Government Resource Centre (LGRC) for the Locum Clerk

Proposal to approve the contract with LGRC and delegation for signature.

Decision: The Committee RESOLVED to approve the contract with Local Government Resource Centre (LHRC) for the Locum Clerk and give delegation to the Deputy Town Clerk to sign the paperwork.

13 - Date of Next Meeting

Next Finance and Operations Committee Meeting to be held on Monday 16th September 2024

Meeting Closed 6.54pm