



Midsomer Norton Town Council

Risk Assessment Form – Gazebo Erecting and Dismantling

Activity: Gazebo Erecting and Dismantling		Assessment Date: August 2024	Review Date: August 2025		
Hazard	Persons Affected and Risk	Controls	Risk Score	Further Controls	Risk Level
Lifting/Moving Gazebo and Weights	Employee/Operative Members of the Public Personal injury: Pulled muscles, strains, sprains, impact injuries, crush injuries, and pinched fingers.	Manual Handling - Use proper lifting techniques and team lifting for heavy components. Falls from Height - Use appropriate ladders or scaffolding. Keep the work area tidy and free of obstructions.	Medium	Appropriate equipment provided. Use manual handling practices. Safe System of Work. Trained and competent Staff. Provide manual handling training to all staff involved. Ensure all staff are trained in working at height. No unprotected feet - ensure appropriate footwear is worn.	Low
Erecting and Dismantling Gazebo	Employee/Operative Members of the Public Personal injury:	Follow manufacturer's instructions for assembly. Keep the work area tidy and free of obstructions.	Medium	Appropriate equipment provided. Use manual handling practices. Safe System of Work. Trained and competent Staff.	Low

	<p>Pulled muscles, strains, sprains, impact injuries, crush injuries, and pinched fingers.</p>	<p>Minimum of two persons to erect and dismantle gazebo.</p> <p>Only erect on suitable flat surface.</p> <p>Regularly inspect the structure during use.</p> <p>Fire Hazard - Keep flammable materials away from the gazebo.</p> <p>In case of structural failure, evacuate the area immediately.</p> <p>Use water weights/pegs to secure gazebo.</p>		<p>No naked flames inside or near the gazebo.</p> <p>No smoking in or near gazebo.</p> <p>No unprotected feet - ensure appropriate footwear is worn.</p> <p>Water weights can be filled in situ with watering can.</p> <p>Have fire extinguishers readily available. In case of fire, use fire extinguishers and call emergency services if necessary.</p> <p>Report any injuries or incidents to the supervisor immediately.</p>	
<p>Inclement Weather and High Winds</p>	<p>Employee/Operative</p> <p>Members of the Public</p> <p>Personal injury:</p> <p>Pulled muscles, strains, sprains, impact injuries, crush injuries, and pinched fingers.</p>	<p>Weather Conditions - Check weather forecasts and avoid erection in high winds.</p> <p>Secure the gazebo with appropriate anchoring (stakes, weights).</p>	<p>Medium</p>	<p>Program works to suit weather conditions.</p> <p>In the event of severe weather consider postponing.</p> <p>Wear appropriate clothing to suit weather conditions.</p> <p>Carry water.</p> <p>Use sunscreen and take shade frequently if required.</p> <p>If inclement weather use sides on gazebo.</p> <p>Use water weights to increase stability of gazebo.</p>	<p>Low</p>

Assessor's signature:

Date:

Clerk's signature

Date: