



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ

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Mayor: Cllr Martyn Plant **Locum Town Clerk:** Lee Jakeman

Minutes from the Finance and Operations Committee

Date and Time: Monday 20th January 2025

Place: The Council Chambers, The Hollies, Midsomer Norton

Present: Councillors: S Hughes, C Lucas, G MacKay, M Plant (Chair) and C Scott

Absent: Nil

Officers: Lee Jakeman (Locum Town Clerk), Kate Egan (Deputy Town Clerk),

The meeting commenced at 7pm

1 Apologies for Absence

There were no apologies for absence received.

2 Public Session

There being no members of the public present wishing to speak on matters on the agenda, the meeting moved to the next agenda item.

3 Declarations of Interest

There were no Declarations of Interest Received.

4 Minutes

RESOLVED that the minutes of the previous Finance and Operations Committee meeting held on 16th December 2024 were a correct record of the meeting.

The Chair subsequently signed the minutes.

5 Accounting Statements

- (a) Members **RESOLVED** to approve the Bank Reconciliation for December 2024 and the payments for December 2024.
Amount held in both accounts as of 31st December 2024 £1,032,357.76. Payments for December.
Totals Payments for December 2024 £1,081.15
- (b) Members **RESOLVED** that Councillor Cllr Plant should check the invoices against the payment list before the next meeting.
- (c) Members noted the Income and Expenditure Report for December 2024.
- (d) Members noted the Budget Review Report for December 2024 and explanations provided.

6 Grant Applications

Members considered the following Grant applications, and **RESOLVED** to grant:

- (a) The Brightwell (West of England MS Therapy Centre) - Refused
- (b) Great Western Air Ambulance – **RESOLVED** to grant £1,000.
- (c) Midsomer Norton Silver Band - - **RESOLVED** to grant the full amount of £1,000.

7 Internal Audit Review

RESOLVED to note the update on the internal audit report.

8 Financial Regulations

RESOLVED to note the report and to recommend to Full Council a revised edition of the Financial Regulations (in response to the internal auditor comments) are adopted and approved.

9 Grounds Maintenance Update

RESOLVED to note the report on recent activity relating to grounds and property maintenance works, largely conducted by the Town Warden team.

10 Precept/Budget 2025/2026

Members **RESOLVED** to make the following recommendations to Full Town Council:

- (a) **To approve summary budget A (other than for a slight amendment that the target general reserve for 31 Mar 26 be reduced by £10k to create an additional budget line 'Contingency' primarily for the purpose of the Town Hall and staffing for FY 2025/26 (Precept of £613,907, general reserve target of £231,723, Band D Equivalent of £147.91, percentage increase of 8.45%.)**

AND

- (b) **That a precept be issued requiring Bath & North East Somerset Council to pay Midsomer Norton Town Council £613,907 (Six hundred and thirteen thousand and nine hundred and seven pounds) to meet its expenditure for the financial year 2025/26.**

11 Date of Next Meeting

The next Finance and Operations Committee Meeting will be held on Monday 17th February 2025 commencing at 7.00pm in the Council Chambers, The Hollies, Midsomer Norton.

The meeting closed at 8.19pm.

DRAFT