



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ

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Mayor: Cllr Martyn Plant **Locum Town Clerk:** Lee Jakeman

Minutes from the Finance and Operations Committee

Date and Time: Monday 17th February 2025

Place: The Council Chambers, The Hollies, Midsomer Norton

Present: Councillors: S Hughes, C Lucas, M Plant (Chair) and C Scott

Absent: Councillors G MacKay and C Scott

Officers: L Jakeman (Locum Town Clerk), J Corbett (Office Manager)

Also Present: Nil

The meeting commenced at 19:00 hours

1 Apologies for Absence

Apologies were noted from Councillors:

- G Mackay
- C Scott

2 Public Session

There being no members of the public present wishing to speak on matters on the agenda, the meeting moved to the next agenda item.

3 Declarations of Interest

There were no Declarations of Interest Received.

4 Minutes

RESOLVED that the minutes of the previous Finance and Operations Committee meeting held on 20th January 2025 were a correct record of the meeting.

The Chair subsequently signed the minutes.

5 Accounting Statements

- (a) Members noted that Councillor Plant had checked the payments for January 2025 against the payment list for January 2025.
- (b) Members **RESOLVED** to approve the Bank Reconciliation for January 2025 (*CCLA Deposit a/c balance £710,955.93, Unity Trust Current a/c balance £249,870.92*) and the payments for January 2025 (*£107,736.56*).
- (c) Members **RESOLVED** that Councillor Plant should check the invoices against the payment list before the next meeting.
- (d) Members noted the Income and Expenditure Report for January 2025.
- (e) Members noted the Budget Review Report for January 2025 and any explanations provided.

6 Replacement Notice Board

The replacement notice board outside of the Town Hall has now been installed and added to the Asset List.

7 Town Warden Van

RESOLVED that the Town Council would intend to replace the current Town Council van through a leasing option over a period of between 2-4 years.

And

That the Clerk source realistic quotes for consideration by the Town Council.

8 Youth Connect South West – Quarterly Update

Members noted the most recent quarterly activity report from YCSW. Members asked that future reports (from Apr 2025) include some more specific data in order that usage can be understood more clearly and that trends and outcomes could be identified.

9 Date of Next Meeting

The next Finance and Operations Committee Meeting will be held on Monday 17th March 2025 commencing at 7.00pm in the Council Chambers, The Hollies, Midsomer Norton.

10 Exclusion of the Press and Public

Proposal under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because by reason of the confidential (contractual) nature of the business to be transacted.

11 Youth Connect South West – Service Provision FY 25/26

That the Council extends the youths services Contract for a period of 12 months from 1 Apr 2026 in line with Option A (cost £26,500)

The meeting closed at 19:45

DRAFT